

Flex is the Sketch-to-Scale™ solutions company that designs and builds intelligent products for a connected world™. With approximately 200,000 professionals across 30 countries and a promise to help the world, the company provides innovative design, engineering, manufacturing, real-time supply chain insight and logistics services to companies of all sizes in various industries and end-markets. Flex – Live smarter™.

Join the Revolution:

<https://flex.com/careers>

The **Associate Production Supervisor** will be based in **Buffalo Grove, IL**. In this position, you will be responsible for directing the manufacturing operations performed in a shift or group of production lines, ensuring they reach volume, quality and cost goals. You will be working from 6:00 AM to 6:00 PM (day shift).

We are looking for someone who demonstrates:

- Intense collaboration
- Passionate customer focus
- Thoughtful, fast, disciplined execution
- Tenacious commitment to continuous improvement
- Relentless drive to win

Here is a glimpse of what you'll do:

- Lead a team comprising individual professional (e.g. operators, material handlers, technicians) to meet quality, cost, delivery and responsiveness requirements.
- Reviews daily plant operating performance and uses a Continuous Improvement focus to identify and recommend changes in operating conditions that will improve safety/efficiencies/quality.
- Troubleshoots/analyses operational problems and advises on their resolution. Holds regular discussions with operators to coach performance and improve operational understanding/capability.
- Receives and evaluates ideas for plant improvements and works with qualified engineers to develop project proposals.
- Provides technical/operational advice to project teams.
- Prioritizes production schedules based on product introduction, equipment efficiency, and materials supply in order to meet customer requirements.
- Initiates and participates in process development and cost improvement projects.
- Maintains safe and clean work environment by educating and directing personnel on the use of all control points, equipment, and resources; maintaining compliance with established policies and procedures.

Here is some of what you'll need (required):

- Supervisory experience within a manufacturing environment.
- Experience working with contingent workers.
- Proficient in Microsoft Office.
- Experience with MRP Systems/Inventory Systems.
- From 2 to 3 years of experience.

Here are a few of our preferred experiences:

- Experience in a cleanroom environment.
- Experience with high-volume manufacturing and/or medical manufacturing.
- Familiar with FDA-regulated products.

Here are a few examples of what you'll get for the great work you provide:

- Full range of medical benefits, dental, vision
- Life Insurance
- Matching 401K
- PTO
- Tuition Reimbursement
- Employee discounts at local retailers

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The information we collect:

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