Cook Memorial Public Library District is seeking a reliable, flexible, quick learner for a position on the bookmobile. This position will include assisting patrons, checking materials in and out, handling reserves, registering patrons, shelving materials, and communicating library policies.

**Hours:** Tuesdays 4:30-8:30pm, Wednesdays 4:45-9pm, Thursdays 8:45-11:45am, two Saturdays a month 11:45am-4:45pm. This is a year-round position.

**Qualifications:**
- A courteous and friendly demeanor
- An ability to set priorities and focus attention to detail
- Dependability
- An ability to communicate well in English (Ability to speak Spanish a plus)

**Requirements:**
- Volunteer work in a library desirable but not mandatory
- Excellent communication, numeracy, and literacy skills
- Enjoy interacting with the public
- Perform other administrative duties, as assigned
- Must be able to lift/move library materials up to 30 pounds and operate automated equipment in the workplace as required with or without accommodation
- Reliable transportation to/from Aspen Drive Library

**Pay Scale:**
- From $13.03/hr depending on language ability

Closing Date: June 10, 2019

For more information, please contact Marla Littlefield at 847-362-2330x1102
Apply online at www.cooklib.org/jobs

CMPLD is an Equal Opportunity Employer