

Job Title: Process Operator

Department: Production

Location: Waukegan, IL

Reports To: Production Supervisor

FLSA Status: Hourly/Non-Exempt

Date Created / Revised: February 7, 2017

To: apply go to: <https://eaglefoods.com/>



Job Summary: Process operator position is responsible for all daily production activities and all aspects of food and employee safety systems. This role is responsible to maintain all British Retail Consortium (BRC) initiatives by reviewing appropriate production schedules and ensuring the correct equipment set ups have been made and the appropriate raw materials are in place for efficient productivity. This role reports to the Production Supervisor.

Primary Responsibilities:

- Review appropriate production schedules for the line to ensure correct equipment (fryer, popper, extruder, rotor, etc.) setups have been made and appropriate raw material are present for efficient productivity.
- Responsible to maintain all British Retail Consortium (BRC) initiatives including Food Safety, Hazard Analysis Critical Control Points (HACCP), Food Defense, Allergens, and Good Manufacturing Practices (GMP's) within the plant.
- Review appropriate production schedules for the line to ensure correct equipment setups have been made and appropriate raw material are present for efficient productivity.
- Monitor all product in process and or finished to be packed to ensure best quality standards are being met with the control/retains out in the operation.
- Make sure all materials are properly counted, weighed and labeled with correct label information
- Oversee efficient and safe operation of all equipment in the line.
- Ensure that all partial pallets, bags, containers, etc. are available and accessible as well as having proper documentation such as part number, weights, expiration dates etc.
- Report to supervisor equipment malfunctions, so that they can ultimately be reported to maintenance.
- Ensure that all raw materials are correct and met all the customer and Cornfields specifications.
- Ensure adequate housekeeping throughout the day.

Minimum Requirements:

High School Diploma or GED required

Proficient with Microsoft Office Suite in addition to knowledge of manufacturing processes and procedures.

Experience with Food Safety Audit expectations and requirements preferred

Competencies:

Safety Work Standards Adaptability Initiating Action Applied Learning Tech Skill/Knowledge

Physical Demands:

While performing the duties of this job, the employee must be able to use a keyboard and telephone. Frequent sitting, talking, hearing, and occasional standing, stooping, kneeling, crouching, crawling, lifting 50lbs, ability to adjust vision for close vision work. Occasional exposure to airborne dust, high humidity and extreme heat are possible in the plant.