

Counselor I – Lake Villa, IL

Are you looking to find personal and professional fulfillment, and align your career with your values?

At Gateway Foundation, our employees have an opportunity to make a difference every day by helping people with substance abuse issues gain control of their lives.

Gateway Foundation is a recognized non-profit leader in evidence-based treatment proven to get results. Our experts in Addiction Medicine—including highly educated clinical and medical professionals and expert psychiatrists and nurses—deliver care that never stops. Throughout Gateway's proud history of helping others, dedicated and professional employees have been vital to accomplishing our life-saving mission.

If you are a collaborative professional who shares our commitment to helping people with substance abuse and mental health issues turn their lives around – GATEWAY IS THE PLACE FOR YOU!

Residential Substance Abuse Counselors are responsible for:

- Preparing and facilitating group counseling sessions, educational programs, and lectures to assist clients in meeting therapeutic goals
- Conducting individual counseling to provide crises intervention, support & guidance, and address client behaviors and personal problems
- Documenting clients' progress and responses to treatment
- Maintaining client records; ensuring records are complete, accurate, and up to date
- Monitoring clients in medication self-administration
- Ensuring client safety and well-being
- Monitoring client behavior during social, recreational, or daily activities
- Enforcing house rules
- Scheduling, coordinating and transporting clients to appointments and maintaining the vehicle
- Collecting urine samples and administering breathalyzer
- Other duties as assigned

Requirements:

- Bachelor's degree in psychology, counseling, social work, or a related field preferred (High school diploma or equivalency required)
- Minimum 6 months of previous experience in substance abuse or mental health counseling required

- Related work experience with a program specific population (adolescent/adult) in a residential treatment setting required
- Ability to work CI Wednesday-Saturday 4:00pm-12am

Competitive Compensation and Benefits:

Gateway Foundation values its employees and provides an inclusive and diverse work environment where dedicated employees can make a difference. We are committed to engaging and rewarding our employees in meaningful ways. For eligible employees, we provide a Total Rewards Package that includes:

- Health Insurance - Including a wellness premium incentive opportunity
- Dental & Vision Insurance
- Paid Time Off - Including 18 days of PTO and 9 paid holidays in the first year
- Catastrophic Absence Time (CAT) - Accrue up to seven days annually, to be used during an extended personal illness
- Flexible Spending Accounts
- Commuter Accounts
- 403(b) Retirement Plan with company match
- Life and AD&D Insurance
- Long-Term Disability (LTD)
- Employee Assistance Program (EAP)
- Gateway is a qualified employer for Public Service Loan Forgiveness (PSLF)
- Tuition Reimbursement
- Training & Development Programs

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Counselor II – Lake Villa, IL

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Residential (CADC, LPC or LSW) Substance Abuse Counselors are responsible for:

- Completing comprehensive assessments of clients’ substance abuse history and treatment requirements and preparing individualized, developmentally appropriate treatment plans
- Providing individual and group counseling and educational programs in accordance with treatment plans
- Documenting treatment and discharge plans and clients’ progress and responses to treatment, as well as maintaining related records and charts
- Performing case management and contributing to client care monitoring
- Caseload typically includes some complex cases requiring more intensive services
- Other duties as assigned

Requirements:

- Master’s degree in a related field or equivalent education and life experience, with a minimum of 100 hours of documented clinical training in counseling theory and practice required
- Current certification as a substance abuse counselor (CADC) or higher licensure (LPC, LSW) in state of hire required
- Minimum 2 years of previous experience in substance abuse or mental health counseling required

- Related work experience with program specific population (adolescent/adult) and residential treatment setting required

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Licensed Practical Nurses (LPN) – Lake Villa, IL

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Licensed Practical Nurses (LPNs) are responsible for:

- Monitors clients self-administering medications and reactions to medication.
- Works with Registered Nurse to provide direct nursing care according to physician orders, nursing care plan or established protocols.
- Conducts initial health screenings and assessments of clients' medical needs.
- Assists physicians with client examinations or treatments.
- Charts vital signs, treatments performed and medications administered and maintains records.

Requirements:

- High school diploma and current licensure as a Licensed Practical Nurse (LPN) or Vocational Practice Nurse (VPN) as required by state.

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Registered Nurse (RN) – Lake Villa, IL

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Registered Nurses are responsible for:

- Managing and executing all nursing duties from clients’ admission to program completion
- Consulting with clinical team members to develop and implement individualized substance abuse treatment plans
- Pursuing continual improvement of nursing function, underscoring ethics and consistent with regulatory standards
- Administering medications and assists physicians in conducting examinations and treatments as warranted
- Maintaining required client records related to assessments, diagnoses, and treatments
- Conducting educational classes and seminars for clients and staff concerning: health, medical issues, infection control and related topics
- Other duties as assigned

Requirements:

- Current license as a Registered Nurse in the state of hire required
- Bachelor’s degree in Nursing preferred
- At least 2 years of work experience in a social service environment or related field required
- Concurrent experience with relevant client population (adult, youth or outpatient) preferred

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Clinical Supervisor – Lake Villa, IL

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Residential (LCPC or LCSW) Substance Abuse Clinical Supervisors are responsible for:

- Providing clinical supervision to staff responsible for delivering services to individuals with mental health and/or substance use disorders
- Overseeing client services and ensuring compliance with established program standards and service delivery objectives
- Auditing client records
- Assisting in interviewing, selecting, evaluating, scheduling and disciplining assigned staff
- Orienting and training staff
- Serving as a resource to assigned staff in identifying and resolving complex case problems
- Assuming client caseload in response to work load or staffing shortages
- Other duties as assigned

Requirements:

- Master’s degree in psychology, social work, counseling, or a closely related field required
- Current professional clinical license (LCPC or LCSW) in the state of IL required
- 3 -5 years of clinical experience in the treatment of substance abuse with at least 1 year of supervisory experience required

- Related work experience with program specific population (adolescent/adult) and residential treatment setting required
- Ability to work full-time, day shift with weekends

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Maintenance Supervisor – Lake Villa, IL

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Maintenance Supervisors are responsible for:

- Evaluating building and equipment needs and making appropriate recommendations for repair or replacement
- Coordinating completion of work orders and requests
- Ensuring overall facility maintenance complies with applicable regulations, codes, and/or accreditation standards
- Completing preventive maintenance as scheduled
- Supervising work of assigned employees and client work crews, and overseeing work performed by outside contractors
- Other duties as assigned

Requirements:

- High school diploma/GED required
- Minimum 3 years related work experience required
- Minimum 1 year supervisory experience required
- Ability to work Monday-Friday day shift

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