

Caregiver /CNA / BNA / HHA

## **Job Description**

### **About our Company:**

LifeCare Home Health and In-Home Services is the company dedicated to providing high quality, comprehensive, integrated, innovative and patient-centered home health and home care services in the Chicago-land area. Since 1996 LifeCare has earned a reputation as a leader in the industry and has gained trust and recognition among healthcare professionals, clients, and our employees.

At LifeCare we put our employees as a TOP PRIORITY. We believe in a positive work environment and healthy culture. Our employee rewards and benefits programs are crafted to be meaningful to our employees and their significant others.

### **At LifeCare we offer:**

- Great pay
- Flexible hours: Part time/ Full time/ Day/ Evenings/ Overnights/ Weekends/
- Come & Go, and Live- In Positions
- Ability to maintain your CNA certification
- Health Insurance (for employees, spouses & dependents): Medical (BCBS), Dental, Vision, Life, and Disability
- Company annual bonus
- Cell phone discounts (AT&T, Verizon)
- Exclusive health and wellness deals from national and local retailers for health plan members. Save money on gym memberships, vision exams and services, hearing aids and diet-related services Share deals with friends and family and receive cash rewards on future offers

### **Job Summary:**

Responsible for non-medical, in-home client support services which provide for the comfort, safety, and general supervision of clients. Provides companionship to those individuals requiring socialization and/or minimum guidance to assure a safe, protected, clean, and orderly environment.

### **Responsibilities:**

- Assist clients with personal care, including dressing, mobility, administering medication, personal hygiene, eating and transporting to doctor's appointments
- Monitor patient medications and update health charts
- Maintain open communication between families and healthcare professionals regarding client's medical and emotional condition
- Document and report any changes according to the plan of care
- Ensure highest client safety and well-being

## **Live-in Caregiver /CAN/BNA/hha**

### **Job Description:**

#### **About our Company:**

LifeCare Home Health & In-Home Services is the company dedicated to providing high quality, comprehensive, integrated, innovative and patient-centered home health and home care services in the Chicago-land area. Since 1996 LifeCare has earned a reputation as a leader in the industry and has gained trust and recognition among healthcare professionals, clients, and our employees. At LifeCare we put our employees as a TOP PRIORITY. We believe in a positive work environment and healthy culture. Our employee rewards and benefits programs are crafted to be meaningful to our employees and their significant others.

#### **At LifeCare we offer:**

- Great pay
- Flexible hours: Part time/ Full time/ Day/ Evenings/ Overnights/ Weekends/
- Come & Go, and Live- In Positions
- Ability to maintain your CNA certification
- Health Insurance (for employees, spouses & dependents): Medical (BCBS), Dental, Vision, Life, and Disability
- Company annual bonus
- Cell phone discounts (AT&T, Verizon)
- Exclusive health and wellness deals from national and local retailers for health plan members. Save money on gym memberships, vision exams and services, hearing aids and diet-related services Share deals with friends and family and receive cash rewards on future offers

#### **Job Summary:**

This is a live-in position. Shifts available: Monday morning to Friday morning (4 days) or Friday morning to Monday morning (3 days).

Responsible for non-medical, in-home client support services which provide for the comfort, safety, and general supervision of clients. Provides companionship to those individuals requiring socialization and/or minimum guidance to assure a safe, protected, clean, and orderly environment.

#### **Responsibilities:**

- Assist clients with personal care, including dressing, mobility, administering medication, personal hygiene, eating and transporting to doctor's appointments
- Monitor patient medications and update health charts
- Maintain open communication between families and healthcare professionals regarding client's medical and emotional condition
- Document and report any changes according to the plan of care

## Homecare Staffing Coordinator

### Job Description:

#### About our Company:

LifeCare Home Health & In-Home Services is the company dedicated to providing high quality, comprehensive, integrated, innovative and patient-centered home health and home care services in the Chicago-land area. Since 1996 LifeCare has earned a reputation as a leader in the industry and has gained trust and recognition among healthcare professionals, clients, and our employees. At LifeCare we put our employees as a TOP PRIORITY. We believe in a positive work environment and healthy culture. Our employee rewards and benefits programs are crafted to be meaningful to our employees and their significant others.

#### At LifeCare we offer:

- Great pay
- Health Insurance (for employees, spouses & dependents): Medical (BCBS), Dental, Vision, Life, and Disability
- Company annual bonus
- Cell phone discounts (AT&T, Verizon)
- Exclusive health and wellness deals from national and local retailers for health plan members. Save money on gym memberships, vision exams and services, hearing aids and diet-related services Share deals with friends and family and receive cash rewards on future offers

#### Main Responsibilities

Under the supervision of the Agency Manager and in coordination with the Client Care Manager manages all recruitment and staffing activities for the homecare department.

Responsibilities:

- Responsible for Caregiver recruitment, hiring, orientation, training and staffing
- Manage the full life cycle recruiting process for caregivers to include developing recruiting strategies, posting job ads, candidate sourcing, screening, assessments, interviewing, background checks, selection, negotiation and close.
- Records employee information such as personnel data, compensation, benefits, tax data, attendance, performance reviews, evaluations, pay rate evaluations, and termination date and reason.
- Orients, trains and on boards caregivers and maintains official employee personnel files in accordance with applicable laws and company policies.
- Ensures a platinum experience for every caregiver despite the challenging nature of varying clients.
- Assigns and schedules caregivers, manages schedules, participates in the on-call coverage



---

3100 Dundee Road, Suite 703 • Northbrook, IL 60062 • Ph: 847-205-4444 • Fax: 847-205-4445

members. Save money on gym memberships, vision exams and services, hearing aids and diet-related services Share deals with friends and family and receive cash rewards on future offers

---

Nursing Assistant (CNA, BNA, HHA) Salaried / Full Time

**Job Description**

**About our Company:**

LifeCare Home Health and In-Home Services is the company dedicated to providing high quality, comprehensive, integrated, innovative and patient-centered home health and home care services in the Chicago-land area. Since 1996 LifeCare has earned a reputation as a leader in the industry and has gained trust and recognition among healthcare professionals, clients, and our employees.

At LifeCare we put our employees as a TOP PRIORITY. We believe in a positive work environment and healthy culture. Our employee rewards and benefits programs are crafted to be meaningful to our employees and their significant others.

**At LifeCare we offer:**

- Great pay
- Mileage reimbursement
- Flexible hours: Full time/ Day/ Evenings/ Overnights/ Weekends/
- Come & Go
- Ability to maintain your CNA certification
- Health Insurance (for employees, spouses & dependents): Medical (BCBS), Dental, Vision, Life, and Disability
- Company annual bonus
- Cell phone discounts (AT&T, Verizon)
- Exclusive health and wellness deals from national and local retailers for health plan members. Save money on gym memberships, vision exams and services, hearing aids and diet-related services Share deals with friends and family and receive cash rewards on future offers

**Job Summary:**

You will be joining LifeCare in the role of the Transitional CNA. In this unique role you will be providing temporary transitional care to LifeCare clients as they make transition from the hospital or skilled rehabilitation facilities back to their homes. You will also be the first person to initiate provision of care to the new LifeCare clients. You will assist Client Care Managers in selecting the appropriate permanent homecare aides, will ensure that permanent replaced are trained according to the care plan needs, and will ensure smooth care transition.

You will also be providing immediate high quality care for clients in cases when regular homecare aides are not available to ensure care continuity. You will need to be available during on call shifts within discussed coverage area.

As a transitional CNA you will be responsible for non-medical client support services which provide for the comfort, safety, and general supervision of clients. You will provide companionship to those