



Please respond only if you qualify and are interested. Send updated resume or call Maria Butler @ 847-689-2217 ext. 70438

POSITION TITLE: Secondary Operator

JOB PURPOSE

This position is responsible for performing secondary operations and following set standards and company policies. Secondary operations include, but are not limited to the following: vibe operations, stenciling equipment, deburring, bagging/tagging and robotic cell support.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operate manual and electric pallet jacks and overhead cranes
- Communicate with operators, supervisors and manager to share information
- Data entry in Vantage for tracking work orders
- Read and follow all inspection, routers, work instructions, packing instructions and understand MBP standard of operating to assure product is conforming to customer requirements
- Visually inspect product for defects
- Accurately count product and pack per router instructions
- Operate the vibe, floor cleaner, stenciling equipment, lapper and deburr parts efficiently
- Robotic cell support – loading raw material slugs and unloading finished goods
- Support the saw department as needed
- Participate in production department housekeeping

ADDITIONAL DUTIES AND RESPONSIBILITIES

- Continuously model MBP's Core Values
- Follow safety rules
- Work overtime when necessary
- Perform other duties as assigned

POSITION TITLE: CNC Operator

JOB PURPOSE

This position is responsible for operating a variety of CNC machines and following set standards and company policies. Consistently performs operations efficiently on work to close tolerances. Runs two or more unit simultaneously.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Basic operation of CNC equipment (load material, cycle start, unload material)
- Stack/unload product per instructions and any other material handling as stated
- Must have competency to change inserts within 6 months
- Must have competency to make offsets within 3 months
- Effectively communicate with co-workers and management
- Production quantity entered accurately in ERP system
- Accurately input job data per MBP MMS requirements
- Accurately measure part per inspection requirements, utilizing various gaging and metrology equipment
- Participate in any team activity as needed
- Be seen as a "go-to" person to get work accomplished

ADDITIONAL DUTIES AND RESPONSIBILITIES

- Continuously model MBP's Core Values
- Follow safety rules
- Work overtime when necessary
- Perform other duties as assigned

POSITION TITLE: Saw Operator

JOB PURPOSE

To perform all saw department job responsibilities in accordance with set standards and company policy.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Must have the ability to understand proper set up and use of band saws
- Prepare/understand all forms and reports pertaining to the processing of product
- Must have knowledge with tape measure, caliper, square
- Proper material handling
- Stack and load product on trailers, skids and material handling carts
- Operate forklifts, manual and electric pallet jacks, overhead cranes
- Communicate with other warehouse production department personnel
- Efficiently stage product in and out of saw locations
- Use Vantage as a tool for inventory adjustments, inventory location, inventory inquiries, print pick lists, distribution orders
- Must be a certified forklift driver on the sit down forklift and stand up Raymond side loader forklift within 90 days of employment
- Know how to change forklift LP tanks and how to properly charge forklift batteries
- Proper raw material handling, moving and identification
- Participate in production department housekeeping

ADDITIONAL DUTIES AND RESPONSIBILITIES

- Continuously model MBP's Core Values
- Follow safety rules
- Work overtime when necessary
- Perform other duties as assigned
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Press Brake Operator

- **Must be able to set up tools and dies on advanced Press Brake Machinery to ensure timely completion of customer jobs. (European tool and dies)**
- **Processing and measuring metal components to customer specifications**
- **GD & T and Blueprint interpretation a must**
- **Experience bending plate (no aluminum, very little stainless steel, no sheet metal)**
- **Know how to use basic measuring tools; calipers, protractors, etc.,**
- **1st shift**
- **2nd shift**

Machine Operator Helper Position:

- ❖ Assist machine operator
- ❖ Manufacturing setting
- ❖ Will be using hand tools
- ❖ Must have some machine experience
- ❖ Background and drug test required
- ❖ 2nd shift
- ❖ \$13.50
- ❖ 2:00pm – 10:00pm
- ❖ 3rd shift
- ❖ \$13.75
- ❖ 10:00pm – 6:00am

Powder Line:

- Loading and unloading parts on and off the powder coating line
- Masking and plugging holes and treads on parts
- Prepping parts on the powder line prior to coating
- Packaging parts and customer orders prior to shipment or being moved to inventory
- Ability to reach, turn, twist, and walk
- Ability to stand for the duration of a work shift
- Ability to lift 35 lbs. at a time
- Pay \$12.25
- Hours: 5:30am – 2:00pm, 9:00am – 5:30pm, and 7:00am – 3:30pm

Warehouse:

- You will perform the daily functions of shipping and packing customer orders in accordance with standard operating procedures
- You will be cross-trained on other functions (e.g. packing slip/BOL creation, UPS shipping) as required to support the overall effort of the Logistics Department.
- Ability to reach, turn, twist, and walk
- Ability to stand for the duration of a work shift
- Ability to lift 35 lbs. at a time
- Pay \$12.25
- 1st shift 7:00am – 3:30pm Monday –Friday
- 2nd shift 12pm – 8:30pm Monday – Friday

Deburring

- Grinding and smoothing surfaces of custom metal (steel) parts prior to secondary operations; removing burrs and laser oxide from the metal.
- Knocking out parts from a large steel sheet and sorting by work order
- Part marking Individual pieces of metal with a specific number indicator
- Steel toe boots
- Pay \$12.25

- 1st shift 7am – 3:30pm Mon – Fri
- 2nd shift 3:30pm – 2am Mon – Thursday, off on Friday



Maria Butler
Recruiter



1501 South White Oak Drive
Waukegan IL. 60085
T: 847-689-2217 ext. 70438
F: 847-473-4536

Maria.butler@manpower.com

www.manpower.com



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