

SEDGEBROOK JOB OPPORTUNITY LISTING

For detailed job descriptions and to apply to an open position please visit
www.welcometosedgebrook.com/career/

Environmental Services	
<u>HOUSEKEEPER-RG</u> Responsible for the cleanliness of patient rooms, resident rooms and all public areas. Assists with activities set-ups and breakdowns. Assists with patient laundry. Qualifications: Previous housekeeping experience preferred. Must be able to communicate with residents and staff members.	Full-time (2) \$11.25/hr
Dining Services	
<u>DIETARY AIDE</u> Responsible for preparing and serving therapeutic diets to health center residents in accordance with posted therapeutic diet menus. Qualifications: Ability to understand and follow instructions in English and communicate effectively. Ability to understand measurements and conversions. Previous experience in nursing home food service preferred. Ability to plan and organize work set up trays and plates in accordance with diet orders and interprets specifications and standards.	Full-time (1) \$10.50/hr
<u>COOK – AM SHIFT</u> The Cook is responsible for the preparation of all food items as per standardized recipes. Qualifications: Ability to communicate effectively and perform basic measurements. Ability to interpret standardized recipes, instructions, specifications and standards. A minimum of three years of experience as a cook in a hotel, restaurant, club or similar institution.	Full-time (3) \$16.00+/hr Varies by Exp.
<u>SERVER</u> Responsible for providing our residents with an outstanding dining experience. This is a great opportunity make some extra money while working part time. Qualifications: Ability to understand and follow instructions in English and communicate effectively. Experience waiting tables in a hotel, restaurant or club with fine dining preferred; will train.	Full-time (1) Part-time (5) \$9.50/hr
<u>UTILITY/DISHWASHER-RG</u> Performs a number of kitchen activities including pot washing, dish washing, general cleaning duties and storing food and non-food supplies. Qualifications: Ability to understand and follow instructions in English. Ability to set up and operate dish washing equipment.	Full-time (1) \$11.00/hr
Nursing	
<u>CNA</u> Assists the licensed nursing staff by performing routine nursing duties and activities of daily living. Qualifications: Successful completion of an Illinois State approved nursing assistant training program. Prior geriatric nursing aide experience is preferred. Ability to document care given.	Full and Part-time All shifts \$13.50-\$14.50/hr Varies by Exp.
<u>LPN</u> Responsible for the accurate and timely administration of medications, treatments, documentation and emergency calls as indicated. Assists in direct resident care as necessary. Maintains accurate documentation of medication administered and care rendered. Qualifications: LPN currently licensed in the State of IL. At least 6 months nursing experience in long term care setting preferred.	PRN – All Shifts \$28.00/hr
Activities	
<u>ACTIVITIES MANAGER</u> Responsible for the overall planning and implementation of a varied activity program in Health Center and Assisted Living. Qualifications: A qualified therapeutic recreation specialist or two years' experience in a social or recreational program in a licensed health care setting within the last five years is preferred. Strong computer skills and knowledge of Microsoft office programs.	Full-time (1) \$22.00/hr
Resident Life	
<u>GUEST SERVICES SPECIALIST</u> Oversees all the day to day responsibilities at the front desk of Independent Living and Radford Green. Greet and direct residents, visitors, staff and handle questions/concerns efficiently. Qualifications: High school or GED. Receptionist experience required. Must be able to speak conversational English to communicate with residents, visitors, family members, supervisor and co-workers.	PRN – All Shifts \$13.00/hr

In conformity with applicable laws, Sedgebrook is an Equal Opportunity Employer and does not discriminate based on race, creed, religion, marital status, national origin, or physical or mental disability **NOTE: ALL JOBS WILL CONTINUE TO APPEAR ON THE JOB OPPORTUNITY LISTING UNTIL FILLED.**